Property Inspection Check In Sheet

Address:				Move in	date:		
Tenant(s):							
Main contac	ct phone r	number(s):					
		(-,					
# of keys red	ceived:						
Unit	Maile	Laundry	Socurity door:	Garago door:	Garage door remotes:		
OIIIt	iviali	Lauriury	3ecurity door	Garage uoor	Garage door remotes.		
Please note	the exact	location and w	rite a brief description	on of any damage in	the unit. Additional		
information may be written on another paper and turned into the office with this check in sheet.							
ormacion	may se i	viiteen on anot.	rer paper and carries	The the office with	tins check in sheet.		
Kitchen							
Floors & bas	seboards						
Walls & ceili	ings						
Switches & o	outlets						
Sink & coun	ter top						
Cabinets Sto		/hood					
Refrigerator							
Garbage dis	posal						
Microwave							
Dishwasher							
Windows/so							
Window cov	erings/						
Lights							
Other							
Living room							
Doors, locks							
Floors/carpe							
Walls & ceili	_						
Windows/so							
Window cov Switches & o							
Lights	outiets						
Closet							
Other							
Other							
Bathroom							
Doors & lock	ks						
Floors & bas							
Walls & ceili							
Shower & tu							

Sink & counter
Toilet
Lights Switches & outlets
Medicine Cabinet
Storage cabinets
Closet/shelves
Towel racks/fixtures
Other
Bedroom 1:
Doors, locks, stoppers
Floors/carpet
Walls & ceiling
Windows/screens
Window coverings
Switches & outlets
Lights
Closet
Other
Bedroom 2:
Doors, locks, stoppers
Floors/carpet
Walls & ceiling
Windows/screens
Window coverings
Switches & outlets
Lights
Closet
Bedroom 3:
Doors, locks, stoppers
Floors/carpet
Walls & ceiling
Windows/screens
Window coverings
Switches & outlets
Lights
Closet
Other
Bedroom 4:
Doors, locks, stoppers
Floors/carpet
Walls & ceiling
Windows/screens

Window coverings				
Switches & outlets				
Lights				
Closet				
Other				
Bedroom 5:				
Doors, locks, stoppers				
Floors/carpet				
Walls & ceiling				
Windows/screens				
Window coverings				
Switches & outlets				
Lights				
Closet				
Other				
Basement:				
Floor				
Walls & ceiling				
Washer/dryer				
Lights Switches & outlets				
Doors, locks, stoppers				
Garage/porch/yard/driveway				
Doors, locks, openers				
Walls & ceilings				
Lights				
Other				